

Oceania Area Permit Meet Regulations – 2018-2019

1.0 General Principles

- 1.1 To maintain an official system of Co-operation and liaison between the Oceania Athletics Association (OAA), International Association of Athletics Federations (IAAF), Member Federations and Meeting Organiser.
- 1.2 To give a clear status to each level of Meeting.
- 1.3 To protect all categories of meetings on the International Calendar.
- 1.4 To ensure observance of standard conditions as specified below by Oceania Athletics Association.
- 1.5 Maximise opportunities for Oceania athletes to achieve a ranking that will qualify them for the World Championships and/or Olympic Games.

2.0 Calendar of Events

- 2.1 A number of Permits will be allocated entirely at the discretion of the Oceania Athletics Association.
- 2.2 Dates for Area Permit Meets will be decided and approved by the Oceania Area Association in consultation with the Member Federation, IAAF and Meeting Organiser.
- 2.3 All considerations will be taken to avoid a clash of dates with Diamond League, IAAF World Indoor Tour Meetings, other IAAF Permit Meetings (IPM), Championships and the relevant Area and Federation Calendars.
- 2.4 The Area Association has the right to conduct an Area Permit Meet which takes into account the same regulations as are in force for Member Federations

3.0 Applications/Permits/Fee

- 3.1 An application for an Area Permit for 2018-2019 must be submitted to OAA by the organiser and co-signed by the Federation no later than the **21st September 2018**.
- 3.2 OAA will have sole right to approve or reject an application.
- 3.3 An application may not be considered if the Area Permit Regulations have not been met in the year/s previous or are not guaranteed in the application.

- 3.4 Applications must be renewed annually subject to meeting the APM criteria.
- 3.5 Applications must be submitted to the OAA by a Meeting Organiser via a Member Federation.
- 3.6 Fees for Permits, payable to the Oceania Athletics Association for meets conducted in 2018-2019 will be:
- Tier 1 Permit Meet – AUD2000
Tier 2 Permit Meet – AUD1000
- 3.7 Fees will be reviewed from time to time by the Oceania Area Association
- 3.8 Permit Fees shall be paid-at the time of application for a Permit Meet.
- 3.9 In the instance that the Permit Meet is rejected the OAA will return the Permit Fee to the Member Federation less any costs associated with reviewing the application.
- 3.10 An evaluation process (see 8) will be implemented to oversee all Area Permit Meets – Tier 1 and Tier 2.

4.0 Meeting Organisers Obligations/Requirements

- 4.1 Athletes
Participation at an APM is at the discretion of the Meeting Organiser and must include an invitation to a minimum of three (3) Oceania Member Federations to attend the Meet.
- 4.1.1 The Organiser may conduct negotiations for the appearance and promotion of Athletes as follows:
- 4.1.1.1 Through the Athlete/s Member Federation;
- 4.1.1.2 Directly with Athletes (organisers shall inform their Member Federation of participation);
- 4.1.1.3 Through authorised athlete’s representatives. A full list can be found here <https://www.iaaf.org/athletes/athlete-representatives>;
- 4.1.1.4 Sanctions may be applied to the Organiser if negotiations are not conducted according to the above-mentioned procedures;

4.1.2 In principle, the Organiser is obliged to invite the top 5 (five) ranked Oceania athletes to compete in each event conducted on the program.

4.2 OAA Technical Delegate/ Technical Officials

4.2.1 A Panel of Technical Delegates will be established by OAA for appropriate appointment to Area Permit Meets

4.2.2 The Technical Officials' Panel will be approved by the OAA Technical Delegate in consultation with the OAA and relevant Member Federation and be appointed subject to their qualifications

4.2.3 OAA will appoint a Technical Delegate to oversee the Meet.

4.2.4 The Technical Delegate will serve as Oceania Athletics Associations' official representative

4.2.5 The Organiser shall be responsible for the Technical Delegate's travel costs based on economy class flights

4.2.6 The Organiser shall be responsible for full-board accommodation at the Meeting hotel for a maximum three nights for the OAA Technical Delegate

4.2.7 If necessary, the Technical Delegate will be required to perform a site inspection at least one month prior to the Area Permit Meet. All costs are to be met by the Meet Organiser

4.3 Technical Requirements

4.3.1 Stadium and Technical Aspects

Minimum Lanes	6
Track Certification	Minimum IAAF Level 2
Warm Up	Adequate for all disciplines
Equipment	IAAF Certified
Implements	IAAF Certified (all personal and those provided)
Timing	Fully automatic photo finish system
Display	Minimum 1 infield clock and infield boards displaying field event results
Results Service	According to guidelines – must be produced using Hy-Tek with access to live results
Video Screen	Preferable - Showing video and results of meet

4.3.2 Meet Duration

An Area Permit Meeting shall normally be staged on one (1) day and at one (1) venue. Please refer to 6.7.

4.3.3 Field Events

Should the Organiser wish to stage any field events the day before and/or outside the main competition stadium, approval shall be sought of the Oceania Athletics Association and approval must be granted in advance.

4.3.4 Out of Stadia Events

In the case of an event being conducted outside of the stadium, and for the results to be recognised, the following conditions according to Rule 149 must be met:

4.3.4.1 The relevant governing body as provided in IAAF rule 1 to 3 has issued a permit for the event

4.3.4.2 A qualified panel of National Technical Officials are appointed to and officiate at the event

4.3.4.3 Where applicable, equipment and implements in conformity with the rules are used; and

4.3.4.4 The event is conducted in a competition area or facility in conformity with the rules and in respect of which a survey has been made in accordance with rule 148 on the day of event

4.3.4.5 The part of the IAAF Measurement Report Form relating to the event site in question with all necessary attachments (instrument certificate, levels) based on actual measurements taken on the day of the event. These documents (measurement report, levels form) are available on the IAAF website. (<https://www.iaaf.org/about-iaaf/documents/technical>)

4.3.5 Entry Lists

At least three days prior to the Area Permit Meeting, the Organiser shall provide the Oceania Athletics Association with the provisional Entry List and the Timetable of Events.

4.3.6 Technical Meeting

4.3.6.1 It is recommended to stage a Technical Meeting on the eve of the competition.

4.3.6.2 Immediately following the Technical Meeting, the Organiser must send the final Start Lists to the OAA Office.

4.3.6.3 If there is no Technical Meeting, the Start Lists should be sent as soon as available, and no later than the evening prior to the Meeting. The information must be sent to the Oceania Athletics Association by e-mail: competitions@oceaniaathletics.com

4.3.7 Results

The Organiser shall send the official results to Oceania Athletics Association immediately after the conclusion of each event and not at the end of the entire programme. The Organiser must also ensure that the OAA is informed of any correction to the Results.

4.3.8 Seeding Track Events

For 100m to 800m events inclusive, the allocation of lanes will be subject to the Technical Delegate's approval, taking into consideration current performances and local conditions.

4.3.9 Seeding Field Events

Competing order of the Field events shall be at the discretion of the Technical Delegate.

4.3.10 Size of Fields

The recommended maximum size of fields (including pace makers) shall not exceed:

100-400m	24
800m	11
1500m/Mile	15
3000m/5000m	18
3000m SC	16
10,000m	26
Field Events	12

4.4 Medical and Anti-Doping

4.4.1 The Organiser shall provide:

4.4.1.1 Adequate Medical and Emergency Services on site, including ambulance services;

4.4.1.2 Physiotherapy facilities on site;

4.4.2 The Oceania Athletics Association will advise the relevant Drug Testing Authority, in-country of the calendar of Area Permit Meets. The Meeting Organiser should provide adequate doping facilities at the Stadium;

4.4.2.1 Additional tests shall be conducted systematically when an Athlete breaks or equals a World Record (if more than one athlete breaks or equals the record in the same event, then all athletes concerned must be tested);

4.4.2.2 The IAAF Anti-Doping Rules and Regulations are available for downloading from the following IAAF web address:
<http://www.iaaf.org/about-iaaf/documents/anti-dopingGeneralRequirements>

5.0 General Requirements

5.1 Representation

5.1.1 The Organiser must be the Oceania Athletics Association, Member Federation or an Approved Member of the Oceania Athletics Association or Member Federation and must agree to abide by the Rules and Regulations of the IAAF.

5.1.2 At least one person from the Member Federation, selected in agreement with the Organising Committee, must be co-opted onto the Organising Committee for liaison purposes.

5.2 Insurance

5.2.1 The Organiser should provide the Oceania Athletics Association with a Risk Management Plan for each Area Permit Meet.

5.2.2 The Organiser shall obtain liability insurance which covers eventual claims made by Athletes, officials and/or spectators. Another insurance policy should be taken out against the risks of cancellation of the Meeting.

5.3 Media

The services to be provided to the press and photographers must comply with the IAAF Media Guidelines. The following minimum requirements must be met:

- Equipment TV monitors (recommended) + wi-fi, telephone
- Results services
- Internet / Web Meeting website with Start Lists and Live Results Summary
- Media releases - regular
- Photographers WIFI or internet access High speed and large capacity internet access via WIFI or land lines for the purpose of quick upload and sending of digital photographs from the stadium Media working area
- Press conference/s or other opportunities to access athletes prior to meet

5.4 Television

- 5.4.1 Television production and service to broadcasters shall comply with the IAAF Broadcast Guidelines.
- 5.4.2 Live-streaming/Broadcast is compulsory for all Tier 1 Permit Meets.
- 5.4.3 For Tier 2 Permit Meets, Live-Streaming/Broadcast is optional.

5.5 Accommodation / Transport

The Meeting headquarters hotel and transport facilities are to be provided by the Organiser and must comply with the following minimum requirements:

- 5.5.1 Appropriate Hotel Accommodation (3 Star minimum);
- 5.5.2 Technical Delegate ground transport (dedicated car available);
- 5.5.3 Pole Vault Poles Transport and secure storage;

5.6 Advertising Regulations

The Organiser shall respect the IAAF Advertising Regulations:
<http://www.iaaf.org/about-iaaf/documents/rules-regulations>

5.7 Promotion

- 5.7.1 The OAA Logo will be displayed on the home page of the event website and on all printed and promotional material.
- 5.7.2 One OAA infield board and one OAA perimeter board will be displayed in prime position in the main TV configuration (Signage provided by OAA)

6.0 Programme of Events

6.1 The event group will be assigned taking into consideration the Diamond League, Area Permit Meeting and other relevant calendars.

There will be three core groups of events divided as follows:

Group A		Group B		Group C	
Men	Women	Men	Women	Men	Women
100m	200m	200m	400m	400m	100m
800m	1500m	1500m	5000m/3000m	5000m/3000m	800m
3000m SC	100m H	110m H	400m H	400m H	3000m SC
HJ	LJ	LJ	PV	PV	HJ
TJ	SP	SP	DT	DT	TJ
JT	HT	HT			JT

6.2 The Organiser must include the events of its assigned core group and thereafter it will have the discretion to add further events (minimum 3 for Group A and 4 for Groups B and C), subject to the conditions below:

6.2.1 The discretionary events will be approved by OAA taking into consideration and trying to avoid a conflict of events to be staged by Diamond League and other IWC and APM meetings;

6.2.2 Should a conflict arise, the final decision shall be taken by the OAA in consultation with the IAAF.

6.3 The Organiser has the obligation to immediately notify OAA of any requested change in the approved programme such change being subject to approval by OAA.

6.3.1 Only events which appear on the Area Permit Meet Program will be eligible for Area Permit Meet Placing bonus points.

6.4 For Tier 2 Permit Meets, the organiser must have at least one male and one female event in each of the following 4 (four) categories:

Sprints – 100m, 200m, 400m, 100m/110m Hurdles, 400m Hurdles

Distance – 800m, 1500m, Mile, 3000m, 5000m, Steeplechase

Throw – Shot Put, Discus Throw, Javelin Throw, Hammer Throw

Jump – Pole Vault, High Jump, Long Jump, Triple Jump

6.5 For all Tier 2 Permit Meets the program of events must be approved by Oceania Athletics Association.

6.6 Para events should be included where possible. Any Para event included on the Meet Program shall be agreed upon by the OAA, the Meeting organiser and the Member Federation.

6.7 The Organiser shall make every effort to stage the main programme within two and a half (2.5) consecutive hours.

7.0 Awards

7.1 Where possible Meet Organisers are encouraged to offer performance Awards. Awards to be agreed upon between the Meeting Organiser and Oceania Athletics Association.

7.2 The prize money structure for each Meeting shall be published on the official Meeting website no later than 20 days prior to the competition.

- 7.3 Bonuses for breaking Records may be awarded at the discretion of the Organiser in liaison with the Oceania Athletics Association
- 7.4 Prize Money shall be paid within 30 days upon receipt of the doping control results (if required) from the IAAF and an invoice from the Athletes' Representative.
- 7.5 Upon request from the Oceania Athletics Association, an Organiser has the obligation, to provide within two weeks, proof of the payments made to the Athletes.

8.0 **Evaluation and Reporting**

- 8.1 All Area Permit Meetings will undergo an annual evaluation on various aspects of the organisation. Each Meeting will be evaluated according to the following criteria:

- General
- Performance and Participation Level (Athletes)
- Event Presentation
- Broadcast Coverage
- Technical Conduct
- Advertising /Promotion
- Prize Structure/Payments
- Medical / Anti-doping

- 8.2 Following each Meeting, the Meeting Director and the Oceania Athletics Association Technical Delegate(s) shall be required to complete a detailed Report Form concerning the staging of the Meeting and return this form to the OAA no later than 10 days after the Meeting. The analysis of these Reports will assist in the evaluation process of the Meeting.
- 8.3 Penalties including financial and/or loss of future Permit may be imposed on the Organiser for unacceptable reports in the areas of evaluation indicated in 8.1 above.

Appendix 1: Application Form